OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – NOVEMBER 12, 2013

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, November 12, 2013, at 12:00 p.m., in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Harold J. Anderson, President; Mr. Bradley J. Cantrell, Vice President; Mr. P. James DiFatta, Treasurer and Mr. Elton J. LeBlanc, Secretary. Also present were Ms. Denise Griffin, Executive Secretary; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr.’s David Fennelly, Todd Fuller and Gary Poirrier, Associated Terminals of St. Bernard; Mr. David Boyd, Burk-Kleinpeter, Inc.; Mr. Bill Stamm, Duplantier, Hrapmann, Hogan & Maher, LLP and Mr. Toney Evertt, Volkert.

President Anderson asked if there were any public comments in accordance with R.S. 42:5(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on October 8, 2013.

President Anderson recognized Mr. Bill Stamm who presented the 2012-2013 Audit. The Board thanked Mr. Stamm for his presentation of the Audit. Mr. Heaphy thanked the staff for all their help which has lead to another year with a clean audit.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, and after asking for any public comment, the Board unanimously approved acceptance of Fiscal year 2012 – 2013 Audit.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved a First Amendment to Lease Agreement for LA Express Roadside Services, LLC adding two (2) years to the current option. Rent remaining the same.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved a Second Amendment to Lease Agreement for Boasso America to set rent for first and second additional terms.

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On motion of Mr. LeBlanc, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved Change Order No. 2 for DelValle Services, LLC relating to the 2nd Floor Build Out, Administration/Security Complex project. An overrun of $6,833.74 and adding 30 days to the contract.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved Substantial Completion for DelValle Services, LLC relating to the 2nd Floor Build Out, Administration/Security Complex project.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to Advertise for Bids for Improvements to Drainage System at the Arabi Terminal.

President Anderson recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets, professional services and Lessee’s arrears. The Board discussed the Finance Report. President Anderson thanked Mr. Heaphy for his report.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to enter into a professional services agreement with N.Y & Assoc. for engineering services relating to Improvements to the Port’s Sewer System. Not to exceed $90,000.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to enter into a professional services agreement with Burk-Kleinpeter, Inc. for engineering services relating to the Storm Water and Spill Pollution Prevention Plans. Not to exceed $20,000.

President Anderson recognized Mr. Drew Heaphy who gave the Executive Directors report. Mr. Heaphy updated the Board on construction, LCDA Bond Issue, General Liability Insurance and Policy Manual. Mr. Heaphy then recognized Mr. Evertt who updated the Board on the Chalmette Slip. President Anderson thanked Mr. Heaphy for his report.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to table agenda item number 16:

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Executive Session to discuss litigation relating to the expropriation of the Violet Dock Port.

President Anderson asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President Anderson asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Mr. Cantrell, the meeting was adjourned.

/s/ Elton J. LeBlanc, Secretary